

Memorandum

To : Kristine Cazadd
Interim Executive Director

Date : August 12, 2011

From : Liz Houser, Deputy Director
Administration Department

Subject : **August 2011 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's August 23-24, 2011 Sacramento meeting calendar under "P. Other Administrative Matters."

P. Other Administrative Matters

P5. Administration Deputy Director's Report.....Ms. Liz Houser

1. **2011/12 Budget Update and Governor's Executive Orders**

- a. Overview of the Budget Cycle
- b. Information regarding the Governor's 2011/12 Budget and Governor's Executive Orders

2. **2012/13 DRAFT Budget Change Proposals (BCP)**

- a. Headquarters Facility Consolidation – This proposal requests funding to relocate BOE Headquarters and annex facilities into one location.
- b. Permanent Establishment of Natural Gas Public Purpose Programs Surcharge – This proposal requests that expiring limited term resources be made permanent, allowing BOE to properly enforce Assembly Bill 1002 statutory requirements and legislative mandates.

3. **Concept Tax Gap 2 Plan and Placeholder BCP**Mr. Jeff McGuire/
Ms. Liz Houser

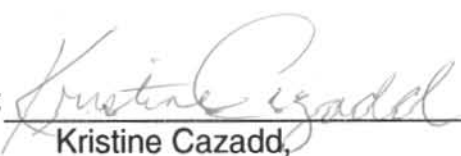
The concept Tax Gap 2 Plan describes details and includes proposals and recommendations on programs and possible legislation to address the current tax gap. The concept placeholder BCP will be discussed and finalized with elements of the Tax Gap 2 Plan as directed by the Board.

LH:lk

Attachment

cc: Honorable Jerome E. Horton, Chairman
Honorable Michelle Steel, Vice Chair
Honorable Betty T. Yee, First District
Senator George Runner, Second District
Honorable John Chiang, Controller

I approve:



Kristine Cazadd,
Interim Executive Director